

KUMKUM RATHI

(PRACTICING COMPANY SECRETARY)

A4B/2, 1 R
Kolkata- 71
Ph - 98311 3

TO
The Board of Directors
HOTAHOTI WOOD PRODUCTS LIMITED
5,GORKY TERRACE,
2ND FLOOR
Kolkata-700 017

Company Registration No.-2149
Authorised Capital : Rs.200100000

SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH JUNE 2015 (SEPARATE FOR EACH ISIN)

| 1 | For the quarter ended | 30TH JUNE 2015 | | | | |
|------------------|---|--|------------------|---------------|----------|---------|
| 2 | ISIN | INE925E01012 | | | | |
| 3 | Face Value | Rs.10/- | | | | |
| 4 | Name of the Company | HOTAHOTI WOOD PRODUCTS I | | | | |
| 5 | Registered office Address | P.O.Nagimimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072 | | | | |
| 6 | Correspondence Address/Head office | 5,GORKY TERRACE, 2ND FLOOR <u>Kolkata-700 017</u> | | | | |
| 7 | Telephone No.& Fax No. | Tel: 033 66133300/01, Fax:033 66 | | | | |
| 8 | Name of Stock Exchanges where the Company,s Securities are listed | The Gauhati Stock Exchange Ltd. | | | | |
| 9 | Issued Capital | <table><thead><tr><th>Number of Shares</th><th>Face Value</th></tr></thead><tbody><tr><td>19999960</td><td>Rs.10/-</td></tr></tbody></table> | Number of Shares | Face Value | 19999960 | Rs.10/- |
| Number of Shares | Face Value | | | | | |
| 19999960 | Rs.10/- | | | | | |
| 10 | Listed Capital(Exchange wise) (As per Company Record) | <table><thead><tr><th>Number of Shares</th><th>% of total is</th></tr></thead><tbody><tr><td>19999960</td><td>100%</td></tr></tbody></table> | Number of Shares | % of total is | 19999960 | 100% |
| Number of Shares | % of total is | | | | | |
| 19999960 | 100% | | | | | |
| 11 | Shares held in Dematerialized form in NSDL | 12794500 | | | | |
| 12 | Shares held in Dematerialized form in CDSL | Nil | | | | |
| 13 | Share held in Physical form | 7205460 | | | | |
| 14 | Total No. of Shares (11+12+13) | 19999960 | | | | |
| 15 | Reason for difference,if any, between (9& 10),(9&14),(10&14) | Not Applicable | | | | |
| 16 | Certifying the details of changes in Share Capital during the quarter under consideration as per Table. | Not Applicable | | | | |

- | | | |
|----|--|--|
| 17 | Register of Members is updated (Yes/No) | Yes |
| 18 | Reference of previous quarter with regards to excess dematerialized shares,if any | Nil |
| 19 | Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why. | Not Applicable |
| 20 | Mention the total no.of dematerilisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay | Nil |
| 21 | Name,Address, Telephone & Fax No.of the Compliance officer of the Company | MR. CHAND RATAN MODI 5,GORKY TERRACE, 2ND FLOOR Kolkata-700 017 Tel: 033 66133300/01, Fax:033 66 |
| 22 | Name,Address, Telephone & Fax No, Registration No.of the Auditor. | KUMKUM RATHI Practicing Company Secretary A4B/1, 1, R.R.M. Roy Road Kolkata- 700 041 Phone No- 9831 |
| 23 | Name, Address of Registrars and share Transfer Agent | M/s. NICHE TECHNOLOGIES PRIVATE C-444 & B-414, Bagree Market, 71,B.R.B.B. Road ,(canning Street Kolkata-700 001 ,PH:-2235 7270/7 |
| 24 | Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) | Nil |

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
DATE:- 13TH JULY 2015



Name-Kumkum Rathi
Certificate of Practice No-6209

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