

Regd. Off. : P.O.- Naginimora, Mon, Nagaland, NL : 798622
Corp. Off :4, Synagogue Street, Room No: 405, 4th Floor
Kolkata - 700 001, W.B., India

HOTAHOTI WOOD PRODUCTS LTD.

CIN : L20211NL1984PLC002149

Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017
Phone : 033 - 6613 3300, Fax : 033 - 6613 3303
E-mail : hwpl17@gmail.com # Website : www.hwpl.co.in

Date: 17.01.2018

To,
The Metropolitan Stock Exchange of India Ltd. (MSEI)
Vibgyor Towers, 4th Floor,
Plot No C 62, G-Block,
Opp. Trident Hotel,
BandraKurla Complex,
Bandra (E), Mumbai-400098, India

Sub: Quarterly Reconciliation of Share Capital Audit Report Compliances for the quarter ended 31st December, 2017

Dear Sir/ Madam,

Please find enclosed herewith the documents in respect of quarterly compliances Reconciliation of Share Capital Audit Report pursuant to Regulation 55A of SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended 31st December, 2017.

Please acknowledge receipt of the same.

Yours Faithfully,

For, **Hotahoti Wood Products Limited**



Tarak Nath Dey
Director
DIN: 00343396

Encl. As Above

PRIYA MANKANI

(PRACTICING COMPANY SECRETARY)

Block-309, Flat 2A, Fort Residency
38 S.N. Roy Road,
New Alipore, Kolkata- 700 038
Ph - 7407223556

TO

The Board of Directors
HOTAHOTI WOOD PRODUCTS LIMITED
4, SYNAGOGUE STREET,
ROOM NO: 405, 4TH FLOOR,
KOLKATA- 700001 WB IN

Company Registration No.-2149
Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2017
(SEPARATE FOR EACH ISIN)**

1	For the quarter ended	31ST DECEMBER, 2017				
2	ISIN	INE925E01012				
3	Face Value	Rs.10/-				
4	Name of the Company	HOTAHOTI WOOD PRODUCTS LIMITED				
5	Registered office Address	P.O.Naginimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072				
6	Correspondence Address/Head office	4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN				
7	Telephone No. & Fax No.	Tel: 033 66133300/01, Fax: 033 66133303				
8	Name of Stock Exchanges where the Company's Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)				
9	Issued Capital	<table border="1"><thead><tr><th>Number of Shares</th><th>Face Value</th></tr></thead><tbody><tr><td>19999960</td><td>Rs.10/-</td></tr></tbody></table>	Number of Shares	Face Value	19999960	Rs.10/-
Number of Shares	Face Value					
19999960	Rs.10/-					
10	Listed Capital(Exchange wise) (As per Company Record)	<table border="1"><thead><tr><th>Number of Shares</th><th>% of total issued Capital</th></tr></thead><tbody><tr><td>19999960</td><td>100%</td></tr></tbody></table>	Number of Shares	% of total issued Capital	19999960	100%
Number of Shares	% of total issued Capital					
19999960	100%					
11	Shares held in Dematerialized form in NSDL	18502120				
12	Shares held in Dematerialized form in CDSL	0				
13	Share held in Physical form	1497840				
14	Total No. of Shares (11+12+13)	19999960				
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable				
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable				
17	Register of Members is updated (Yes/No)	Yes				
18	Reference of previous quarter with regards to excess dematerilized shares,if any	Nil				
19	Has the company, resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable				
20	Mention the total no of dematerilisation request, if any,confirmed after 21 days and the total no of requests pending beyond 21 days with reason for delay	Nil				



- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company **MR. CHAND RATAN MODI**
4, SYNAGOGUE STREET,
ROOM NO: 405, 4TH FLOOR,
KOLKATA- 700001 WB IN
Tel: 033 66133300/01, Fax:033 66133303
- 22 Name,Address, Telephone & Fax No, Registration No.of the Auditor. **PRIYA MANKANI**
Practicing Company Secretary
Block-309, Flat 2A, Fort Residency,
38 S.N. Roy Road, New Alipore, Kolkata- 700038
Ph - 7407223556
- 23 Name, Address of Registrars and share Transfer Agent **M/s. NICHE TECHNOLOGIES PRIVATE LIMITED**
C-444 & B-414, Bagree Market,
71,B.R.B.B. Road ,(canning Street)
Kolkata-700 001 ,PH-2235 7270/71/3070
- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) **Nil**

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
DATE:- 16.01.2018

Signature:

Priya

Name-Priya Mankani
Certificate of Practice No-17947

