

	XBRL Excel Utility
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to MSE Listing Center.

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from MSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Declaration	<u>Declaration</u>
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern

4. Steps for Filing Shareholding Pattern

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report" to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser" .
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to MSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to MSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

5. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating
- Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Home Validate

General information about company	
Scrip code	000000
NSE Symbol	
MSEI Symbol	НОТАНОТІ
ISIN	INE925E01012
Name of the company	HOTAHOTI WOOD PRODUCTS LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-09-2021
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)
Whether the listed entity is Public Sector Undertaking (PSU)?	No

Home Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	No			



	Nome																				
Table	Anne de la la Summary Statement holding of specified securities																				
Note	te: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																				
									Num	Number of Voting Rightsheld in each class of securities (X)						Shareholding , as a %	Number of Locked in shares		Number of Shares pledged or		
Catego ry (t)			Nos. Of	No. of fully paid up equity shares held (IV)	No. Of Partly paid- up equity shares held (V)		Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+8+C2)		No of Voting (XIV) Rigi	a .		No. Of Shares		No. Of Shares Underlying assuming full conve Outstanding convertible of convertible secur	assuming full conversion	(X	0	otherwise encumbered (XII)		Number of equity
	Category of shareho	lder	shareholders (III)						Class eg: X	Class egy	Total	Total as a % of (A+B+C)	Underlying Outstanding convertible securities (X)	Underlying Outstanding Warrants (6)		of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	shares held in dematerialized form (XXV)
(A)	Promoter & Promoter Group			2657200			2657200	11 29	26.57.700.00		2657700.00	11.79				11.79					2657200
(15)	Public		996	17342260			17342260	86.71	17142260.00		17342260.00	86.71				86.71					17244420
(C)	Non Promoter-Non Public																				
(C1)	Shares underly	dear DRs																			
(C2)	Trusts	an parjet																			
		Total	920	19999960			19999960	100	19999960.00		19999960.00	100.00				100					19902120

	Home Validate																			
									of Voting Rights held in	each class of securitie	(IX)					Number of Lock	ed in shares	Number of Sha	ares pledged or	
							Shareholding as a	N	o of Voting (XIV)Rights			No. Of Shares		No. Of Shares	Shareholding , as a % assuming full	(80)		otherwise encumbered (XXX)		
	Category & Name of the	Nos. Of	No. of fully paid up		No. Of shares underlying	Total nos. shares	% of total no. of shares (calculated				Total as a % of	Underlying Outstanding	No. of Shares Underlying	Underlying Outstanding	conversion of convertible securities (Number of equity shares held in
Sr.	Shareholders	shareholders 010	equity shares held (IV)	held	Depository Receipts	held (VIII) = (IVX)+(VX)+ (VX)	as per SCRR, 1957)	Class	Class		Total	convertible	Outstanding	convertible securities	as a percentage of	No.	As a % of total Shares	No.	As a % of total	dematerialized form
	60			(V)	(M)		(VIII) As a % of (A+B+C2)	eg: X	egy	Total	Voting rights	securities (X)	Warrants (XI)	and No. Of Warrants (Xi) (a)	diluted share capital) (XI)= (VII)+(X)	(a)	held	(a)	Shares held (b)	(XIV)
								-							As a % of (A+B+C2)		(b)		(-)	
A	Table II - Statement showing sharehold	fine pattern of th	e Promoter and Pro	omoter Group	l										L					
(1)	Indian																			
(a) (b)	Individuals/Hindu undivided Family Central Government/ State Government(s)																			
(c)	Financial Institutions/ Banks																			
(d)	Any Other (specify)	2	2657700			2657700	13.29	2657700.00		2657700	13.29				13.29					2657700
	Sub-Total (A)(1)		2657700			2657700	13.29	2657700.00		2657700	13.29				13.29					2657700
(2)	Foreign Individuals (NonResident Individuals/ Foreign	1		1																
(a)	Individuals)																			
(b)	Government Institutions																			
(d)	Foreign Portfolio Investor																			
(e)	Any Other (specify)																			
	Sub-Total (A)(2)																			
	Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)		2657700			2657700	13.29	2657700.00		2657700	13.29				13.29					2657700
	Details of Shares which remain unclaimed for Prom		Group																	
В	Table III - Statement showing shareholding pattern of the Public shareholder	Note : Kindly sl	now details of share	holders having mor	e than one percent	age of total no of sh	ares. Please refer s	oftware manual.							_					
(1)	of the Public shareholder Institutions																			
(a)	Mutual Funds																			
(b)	Venture Capital Funds																			
(d)	Alternate Investment Funds Foreign Venture Capital Investors																			
(e)	Foreign Portfolio Investors																			
(9)	Financial Institutions/Banks																			
(g) (h)	Provident Funds/ Pension Funds																			
(4)	Any Other (specify)																			
	Sub-Total (B)(1)																			
(2)	Central Government/ State Government(s)/ President of India																			
	Sub-Total (BI(2)																			
(3)																				
	Individuals - i Individual shareholders holding nominal share																			
(a(i))	capital up to Rs. 2 lakhs Individuals -	980	97840			97840	0.49	97840		97840	0.49				0.49					0
	ii. Individual shareholders holding nominal share capital in excess of its. 2 lakhs.																			
(a(i(i)) (b)	NBFCs registered with RBI		2300000			2300000	11.50	2300000		2300000	11.50				11.50					2300000
(c)	Employee Trusts																			
(d)	Overseas Depositories (holding DRs) (balancing facure)																			
(e)	Any Other (specify)	15	14944420			14944420	74.72	14944420		14944420	74.72				74.72					14944420
	Sub-Total (8)(3)					17342260	86.71	17342260.00		17342260	86.71				86.71					17244420
\vdash	Total Public Shareholding (8)=[8](1)+(8](2)+(8)(3)		17342260			17342260	86.71	17342260.00		17342260	86.71				86.71					17244420
-	Details of the shareholders acting as persons in Cor	ncers for Public																		
	Details of Shares which remain unclaimed for Publi	ic.																		
с	Table IV - Statement showing shareholding pattern of	of the Non Prom	oter- Non Public shi	areholder																
	Custodian/DR Holder - Name of DR Holders (III	1	1	1	1									1	1					
(1)	Available																			
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)																			
	Total NonPromoter- Non Public Shareholding (C)=(C)(1)+(C)(2)																			
			10000000			19999960	100.00	19999960.00		19999960	100.00				100.00					19902120
	Total (A+8+C2) Total (A+8+C)	996				19999960	100.00	19999960.00		19999960	100.00				100.00					19902120 19902120
	Total (Artists)				Disclosure of notes	on shareholding pa		Add No	tes	13337800										
		Neclasura et	tor in case of r	oter holiding in den	entarial and for- '-	loss than 100 as	stana	Add No	Ann											
			_	_																
			Disclosure of	notes in case of pu	blic share holding is	less than 25 percer	ntage	Add No	des											
			Disclosure of n	otes on shareholdin	g pattern for comp	any remarks explan	atory	Add No	tes											
Disclosure of notes on shareholding pattern for company remarks explanatory																				